

Request for public records in accordance with the Freedom of Information Act



City of Berwyn
 Margaret Paul, City Clerk
 6700 W 26th Street • Berwyn IL 60402
 Ph: (708) 788-2660 Fax: (708) 788-2675
 Berwyn-IL.gov
mpaul@ci.berwyn.il.us
sanderson@ci.berwyn.il.us

18-_____

<h1 style="font-size: 48px; margin: 0;">1</h1> <p style="margin: 0;">REQUESTOR</p>	FULL NAME	ORGANIZATION
	MAILING ADDRESS	CITY/ZIP
	AREA CODE & PHONE	FAX
	EMAIL	
<h1 style="font-size: 48px; margin: 0;">2</h1> <p style="margin: 0;">INFORMATION REQUESTED</p>	<p><i>Be specific: Provide names, addresses, dates and any other information which will aid in responding to your request.</i></p> <hr/> <hr/> <hr/> <hr/> <hr/> <p style="text-align: center;">Is this request for commercial purposes? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p style="text-align: center;">Failure to disclose a request is for commercial purposes is against the law and violators may be prosecuted.</p>	
	<p><input type="checkbox"/> I will inspect the documents in the Clerk’s Office.</p> <p><input type="checkbox"/> Deliver documents to me via: <input type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> U.S. Mail <input type="checkbox"/> Call me for pick-up</p> <p><input type="checkbox"/> I request certification of these documents. \$1.00 fee.</p> <p>NOTE: The first 50 black & white, letter or legal size copies are free; additional pages are \$.15 each. Other sizes or color pages are charged at cost.</p>	
<h1 style="font-size: 48px; margin: 0;">3</h1> <p style="margin: 0;">DELIVERY</p>	<p><input type="checkbox"/> I will inspect the documents in the Clerk’s Office.</p> <p><input type="checkbox"/> Deliver documents to me via: <input type="checkbox"/> Fax <input type="checkbox"/> Email <input type="checkbox"/> U.S. Mail <input type="checkbox"/> Call me for pick-up</p> <p><input type="checkbox"/> I request certification of these documents. \$1.00 fee.</p> <p>NOTE: The first 50 black & white, letter or legal size copies are free; additional pages are \$.15 each. Other sizes or color pages are charged at cost.</p>	

Rec'd by/Date

DUE DATE:

BLDG WATER FINANCE COLLECTOR FIRE POLICE ADMIN CLERK IT PW LEGAL OTHER

REMARKS

REVIEWED BY

DATE

Approved

Denied